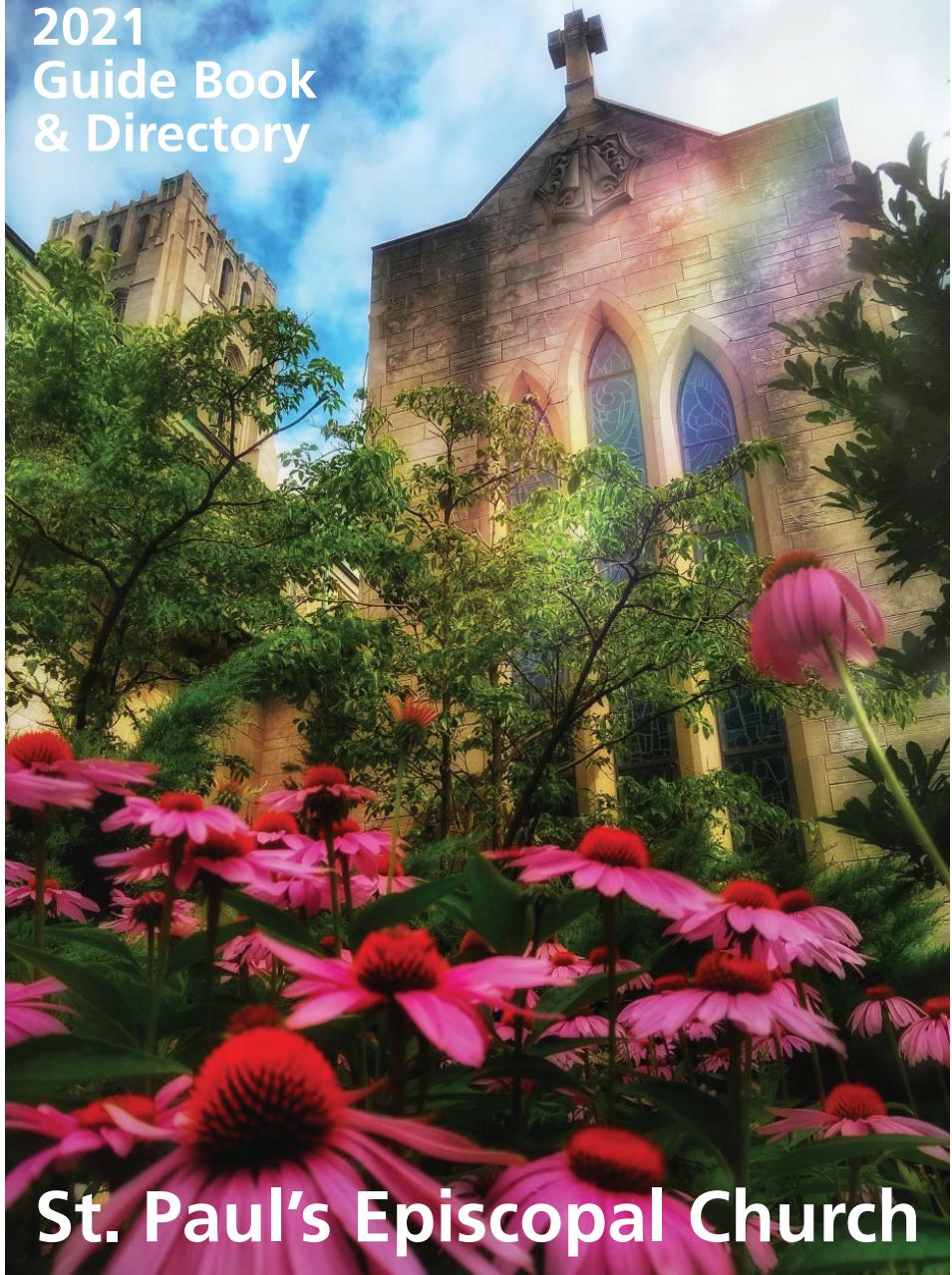


**2021  
Guide Book  
& Directory**



**St. Paul's Episcopal Church**



**2747 Fairmount Boulevard  
Cleveland Heights, OH 44106  
(216) 932-5815 • [www.stpauls-church.org](http://www.stpauls-church.org)**

# Welcome to St. Paul's Episcopal Church!

Dear Parish Family,

On behalf of the staff of St. Paul's, I am pleased to present the 2021-22 St. Paul's Guide Book and Parish Directory. This booklet is meant to provide a brief overview of the programs and ministries of the church as well as staff and committee contact information and an updated membership directory.

**Please note:** Some of the information included in these pages is subject to a return to post-pandemic scheduling. For current worship and calendar information, please check our website or weekly emails, or call the Parish Office.

The directory contains all contact information currently in our database. **Please check the information we have for you and your family and notify us of any changes.** We will update this directory on a yearly basis.

Up-to-date parishioner contact information can be always found through *Realm*, our online access tool that integrates with our church database, or through the *Realm Connect* app, which gives members access to the St. Paul's directory right on their phones. Through *Realm*, parishioners may edit their own profile and preferences. More information on these tools can be found in the Communications section of this Guide Book.

Peace,

The Rev. Jeanne Leinbach  
*Rector*

# Contact St. Paul's

Parish Office..... (216) 932-5815  
Website ..... [www.stpauls-church.org](http://www.stpauls-church.org)

## Clergy

The Rev. Jeanne A. Leinbach, Rector ..... [jleinbach@stpauls-church.org](mailto:jleinbach@stpauls-church.org)  
The Rev. Jessie Dodson, Associate Rector... [jdodson@stpauls-church.org](mailto:jdodson@stpauls-church.org)  
The Rev. Brandon Ashcraft, Assistant Rector... [bashcraft@stpauls-church.org](mailto:bashcraft@stpauls-church.org)  
The Rev. John Kennedy, Assistant Rector..... [jkennedy@stpauls-church.org](mailto:jkennedy@stpauls-church.org)

## Staff

\*Brenda Burton, Controller..... [bburton@stpauls-church.org](mailto:bburton@stpauls-church.org)  
\*Lois Davis, Handbell Choir Director ..... [loismusic@hotmail.com](mailto:loismusic@hotmail.com)  
Lauren Dockery, Director of Children's & Youth Ministries.....  
..... [ldockery@stpauls-church.org](mailto:ldockery@stpauls-church.org)  
\*Gail Emmet, Parish Receptionist..... [gemmet@stpauls-church.org](mailto:gemmet@stpauls-church.org)  
\*Kelsey Ferguson, Director, Children's & Youth Choirs .....  
..... [kelseyhferguson@gmail.com](mailto:kelseyhferguson@gmail.com)  
\*Marge LoPresti, Pastoral Care Associate ..... [mlopresti@stpauls-church.org](mailto:mlopresti@stpauls-church.org)  
Pam O'Halloran, Director of Operations..... [pohalloran@stpauls-church.org](mailto:pohalloran@stpauls-church.org)  
\*David Osburn, Jr., Carillonneur ..... [drdhojr@mindspring.com](mailto:drdhojr@mindspring.com)  
\*Karel Paukert, Organist/Choirmaster .... [kpaukert@stpauls-church.org](mailto:kpaukert@stpauls-church.org)  
Susan Peterson, Administrative Coordinator.....  
..... [speterson@stpauls-church.org](mailto:speterson@stpauls-church.org)  
\*Steve Plank, Associate Organist/Choirmaster ..... [steven.plank@oberlin.edu](mailto:steven.plank@oberlin.edu)  
Nathaniel Powell, Director of Communications.....  
..... [npowell@stpauls-church.org](mailto:npowell@stpauls-church.org)

## Childcare Staff

Carnella Peck, Preschool; Francine Bruce, Preschool; Karen Williams,  
Infants; Mary Williams, Infants

## Facilities Staff

\*Steve Halasz, Maintenance Manager; Paul McCuen, Sexton; Richard  
Rynes, Sexton; Fred Tucker, Sexton; \*Ethan Greenberg, Sexton

\*denotes part-time or non-stipendiary

# Regular Sunday Worship Schedule

<b>7:45 a.m.</b>	Holy Eucharist
<b>9:00 a.m.</b>	Holy Eucharist (American Sign Language interpreted)
<b>11:15 a.m.</b>	Holy Eucharist Morning Prayer (second Sunday of each month)

Healing Prayers are offered on the third Sunday of each month in St. Martin's Chapel immediately following the 9:00 and 11:15 a.m. services.

We hold combined services at 10:00 a.m. about four times a year. Check the St. Paul's website for the most up-to-date information on the worship schedule.

# Summer Sunday Worship Schedule

*Second Sunday in June through Labor Day Weekend*

<b>7:45 a.m.</b>	Holy Eucharist
<b>9:00 a.m.</b>	Holy Eucharist on the Lawn, weather permitting
<b>10:15 a.m.</b>	Holy Eucharist in the Nave Morning Prayer in the Nave (second Sunday of each month)

# Weekday Worship

## Wednesdays

Holy Eucharist, 6:00 p.m.  
An intimate spoken service held in the Chapel of the Cross, often observing the Lesser Feasts of the day.

# Baptisms & Weddings

**Baptisms** are conducted during worship services for members and those with a current or prospective association with the parish. Watch *Parish Notes* for details or contact a member of the clergy.

**Weddings** are conducted at St. Paul's for members and those affiliated with the parish. Weddings are scheduled after initial conversation with one of the parish clergy. In order to assure availability of the church facility and clergy, contact should be made as early as possible in your planning process by calling Pam O'Halloran at (216) 932-5815. Pre-marital conversations, typically three to five sessions, will be scheduled with the priest who will conduct the ceremony.

# Children & Youth Formation Programs

Children and youth are a central part of the life of St. Paul's. Our life as a vibrant, intergenerational community is rooted in our Sunday liturgies where all ages gather together for worship. Children are not only welcome in worship, they are a vital part of our worshipping community! Older children and youth are encouraged to share in the leadership of our services as readers, acolytes, choir members, ushers, and more.

Babies and toddlers are important members of our worshipping community, too. However, should little ones (or their parents) need a break, we offer nursery care from 8:50 a.m. to 12:30 p.m. every Sunday. Silent pagers are available for your use, along with comfortable chairs, changing tables, and plenty of toys. You are welcome to take your little one to childcare at any point during the service you attend. Just ask an usher to point the way.

## **Church School**

*Sunday Mornings, 10:00 to 11:00 a.m., September through May*

**Godly Play** – Godly Play is a Montessori-based approach to spiritual formation that respects the innate spirituality of children and encourages curiosity and imagination in experiencing the mystery and joy of God. Our adult guides and sacred space invite children to experience God through wonder and play. Each week we share sacred stories, enjoy self-directed creative activities, and grow as a community of faith. St. Paul's offers Godly Play classes for Preschool through Kindergarten-aged children (Rainbow Room), and for children in grades 1-3 (Wonder Room).

**Workshop Adventures** – The 4th and 5th grade Workshop Adventures class is a thematic and story-based curriculum designed by our St. Paul's team to build community and encourage authentic engagement with the language of faith. In each session, we connect with each other and explore biblical stories through projects that challenge our minds, hearts, and imaginations; we study scripture, we make videos, we practice sign language, we build cities, we take field trips, we play games, we experience God.

**Youth** – Rite 13 (grades 6-7) focuses on communal and individual identity-building, creativity, and growing independence. Journey to Adulthood (grades 8-9) emphasizes building skills for adulthood, understanding the importance of Christian community, and serving the needs of the world around us. Young Adults in Church (grades 10-12) celebrates the gifts each participant brings as a young adult leader in the community. This is a time of stepping up into greater responsibilities in our church as Acolyte Captains, Head Choristers, Youth Vestry representatives, and participants in any number of St. Paul's committees.



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## Confirmation Program

Our in-house confirmation curriculum, *Foundations: Know, Trust, Believe*, invites 8th and 9th grade youth into conversations designed to deepen their understanding of Episcopal approaches to scripture, tradition, and reason. The two-year program is small-group-based and grounded in mentoring relationships that meet outside of the regular Sunday morning schedule.

## Other Youth Ministry Offerings

We offer many points of contact for young people in grades 6-12 to engage and grow in their journey of faith with a living Christ.

**CAST (Christian Action through Student Theatre)** – Youth produce, direct, act, serve as tech and stage crew, and sometimes write, for annual productions of Winter One-Acts and a spring musical. Adults serve as coordinators, music directors, and tech advisors to support these efforts.

**Harlan Mission Trips** – For more than twenty years, St. Paul's youth have spent a week each summer working on the construction or repair of homes in Harlan County, Kentucky, working with a local ministry, Christian Outreach with Appalachian People (COAP).

**Bellwether Farm** – The Diocese of Ohio and St. Paul's hold many youth events and summer camps at Bellwether Farm, a self-sustaining farm-to-table experience. This agricultural enterprise consists of a multi-acre garden and livestock including goats, sheep, and chickens; as well as cabins in the forest; a lake for swimming, fishing, and canoeing; all the usual summer camp activities like archery and hiking; and hotel-style accommodations for adult retreats.

## Christian Formation for Adults

**Sunday Morning Adult Forum** – St. Paul's offers programming for adults on Sundays during the 10 o'clock hour that examines current issues within seasonal themes, seeking to connect our beliefs with our experiences. Other programs outside the themes are offered throughout the year, including an annual film series each winter, a variety of guest speakers, and seasonal small group offerings.

*Contact:* Tom Brown, [madeintoledo@gmail.com](mailto:madeintoledo@gmail.com)

**Education for Ministry** – A four-year program of theological education covering Old Testament, New Testament, Church History, and Contemporary Theology, led by trained mentors.

*Contact:* Chris Chance, (440) 248-0790, [cschance25@gmail.com](mailto:cschance25@gmail.com)

## **Cleveland Ecumenical Institute of Religious Studies (CEIRS)**

– Adult education by outstanding local teachers and professors offering courses on Biblical Studies, Spirituality, Ethics, Comparative Religions, and Theology and Culture. in an atmosphere that promotes Christian learning in dialogue with other great world religions. Check the [www.ceirs.org](http://www.ceirs.org) website for more information.

**Contemplative Prayer** – A parishioner-led group meets each Friday at 9:30 a.m. in the Chapel of the Cross for prayer and discussion. All are welcome.

*Contact:* Chuck Herbruck, (216) 751-4034, [chuck.herbruck@gmail.com](mailto:chuck.herbruck@gmail.com)

**Men's Spirituality** – A weekly gathering of men of all ages to share spiritual journeys.

*Contact:* Dennis Coughlin, (216) 932-0492, [denniscoughlin@gmail.com](mailto:denniscoughlin@gmail.com)

**Women's Spirituality** – Women meet two Saturday mornings a month for spiritual nurture.

*Contact:* Jane Morris, (216) 932-3864, [jallisonmorris@gmail.com](mailto:jallisonmorris@gmail.com)

## **Ministries Worship**

**Acolytes** – *Contact:* Brandon Ashcraft, (216) 932-5815, [bashcraft@stpauls-church.org](mailto:bashcraft@stpauls-church.org)

**Chalice Ministers** – *Contact:* Pete Scriven, (440) 234-0130, [pscriv412@att.net](mailto:pscriv412@att.net)

**Judson Park Ministry** – *Contact:* Don Kuhn, (216) 287-0988, [dkuhn214@gmail.com](mailto:dkuhn214@gmail.com)

**Lectors** – *Contact:* Pete Scriven, (440) 234-0130, [pscriv412@att.net](mailto:pscriv412@att.net)

**Ushers** – *Contact:* Susan Vodrey, (216) 403-5675, [svodrey@aol.com](mailto:svodrey@aol.com)

## Music & the Arts

St. Paul's enjoys a rich tapestry of musical styles in worship and other special events. Jazz musicians lead Jazz Vespers; a bluegrass band leads worship on the lawn in the summer; our carillonneur plays selections from the tower most Sundays. Our senior, youth and children's choirs, and handbell choir enrich our worship during the program year. Musicians from our staff and congregation, as well as students from local university music programs offer recitals and concerts at St. Paul's.

### **Children's & Youth Choirs**

Contact: Kelsey Ferguson, [kelseyhferguson@gmail.com](mailto:kelseyhferguson@gmail.com)

#### **St. Catherine Choir**

For: Girls and boys in grades 1-2

Rehearses: Thursdays 4:30-5:00 p.m.

Sings: 4th Sunday at 9:00 a.m. service

#### **St. David Choir**

For: Boys in grades 3 through voice change

Rehearses: Thursdays 5:00-6:30 p.m. (with St. Cecilia Choir)

Sings: 2nd and 4th Sundays at 9:00 a.m. service

#### **St. Cecilia Choir**

For: Girls in grades 3-6

Rehearses: Thursdays 5:00-6:30 p.m. (with St. David Choir)

Sings: 2nd and 4th Sundays at 9:00 a.m. service

#### **Youth Choir**

For: Boys – voice change through grade 12; Girls – grades 7-12

Rehearses: Each Sunday from 11:00 a.m. to 12:00 p.m.

Sings: 1st and 3rd Sundays at 9:00 a.m. service

#### **Senior Choir**

Contact: Karel Paukert, (216) 932-5815, ext. 219,

[kpaukert@stpauls-church.org](mailto:kpaukert@stpauls-church.org)

Sings: 11:15 a.m. service during the program year

#### **Handbell Choir**

Contact: Lois Davis, (440) 479-4645, [loismusic@hotmail.com](mailto:loismusic@hotmail.com)

Rehearses: weekly

Plays: in one worship service a month

**Nicholson B. White Gallery** – Over the past 25 years, the gallery has shown the works of numerous local artists in a variety of media. Shows of work by members of St. Paul's have been featured as well. A gallery committee selects and installs three shows each year. Opening receptions are held for the public to meet the artists. Watch St. Paul's website for details.

Contact: Robin Outcalt, (216) 283-0335, [robin\\_out@yahoo.com](mailto:robin_out@yahoo.com)



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## Pastoral Care

One of the precious gifts of Christian community is the kinship we share with one another. Through ministries of pastoral care offered by both clergy and laity, St. Paul's members find that our parish is a place in which one can find care and companionship in times of joy and sorrow.

If you are facing illness, a life transition or challenging circumstances, please contact one of our clergy or our Pastoral Care Associate. We are available when you need us for a hospital, home, or office visit. Please reach out to the clergy through the Parish Office at (216) 932-5815, or on their cell phones.

The Rev. Jeanne Leinbach, (847) 912-0064

The Rev. Jessie Dodson, (812) 606-5855

The Rev. Brandon Ashcraft, (917) 531-3574

Marge LoPresti, Pastoral Care Associate, (216) 702-3098

*After-hours pastoral emergency number:* (216) 238-4001

**Knitting Circle** – This care group knits prayer shawls to be given to people in times of need, and hats and mittens for our college care packages each fall. Knitters of all ages and skill levels are welcome to join this group!

*Contact:* Terrilee Petrey, (216) 721-9615, [terrileemp@gmail.com](mailto:terrileemp@gmail.com)

**Intercessory Prayer Chain** – Parishioners pray daily for those who have requested prayer.

*Contact:* Marge LoPresti, (216) 702-3098, [mlopresti@stpauls-church.org](mailto:mlopresti@stpauls-church.org)

**Eucharistic Visitors** – Most weeks, one or two licensed Eucharistic Visitors take the sacrament from our worship services to home-bound members.

*Contact:* the Parish Office, (216) 932-5815

## Outreach

**St. Paul's EDWINS Committee** – St. Paul's has established a partnership with EDWINS Leadership & Restaurant Institute to help provide a support network to formerly-incarcerated adults who are enrolled in EDWINS hospitality education program.

*Contact:* David O'Halloran, (216) 903-7993, [jdavid.ohalloran@gmail.com](mailto:jdavid.ohalloran@gmail.com)

**Greater Cleveland Congregations (GCC)** – St. Paul's is a member of GCC, a non-partisan coalition of faith communities and partner organizations in Cuyahoga County working together to build power for social justice.

*Contact:* Brandon Ashcraft, (216) 932-5815, [baschcraft@stpauls-church.org](mailto:baschcraft@stpauls-church.org)

**Reading Camp Cleveland** – Parishioners lead a summer camp program for 3rd and 4th grade students who are struggling to read.  
*Contact:* Betsy Hockey, ehockeypt@aol.com

**Loaves & Fishes** – Parishioners cook and serve at a monthly community meal prepared and served at a Cleveland church.  
*Contact:* Jennie Kaffen, (216) 544-7579, jennie.kaffen@sbcglobal.net

**Monthly Food Drive** – Parishioners and neighbors are invited to drop off non-perishable food donations on the 3rd Saturday of every month between 9:00-11:00 a.m. All donations are taken to the Cleveland Food Bank.  
*Contact:* Brian Fitch, (216) 570-1135, valueunltd@aol.com

**Global Mission Action Group** – This group supports a number of ministries in the wider world.  
*Contact:* Ann Farmer, (216) 544-3789, annfarmer3@gmail.com

**Armed Services Outreach Group** – This group supports military families and friends of the parish with prayers, care packages and more.  
*Contact:* Brandon Ashcraft, (216) 932-5815, bashcraft@stpauls-church.org

**Homeless Stand Down** – St. Paul's members provide several hundred personal care kits for the Homeless Stand Down, a two-day event held in Cleveland by HandsOn Northeast Ohio for individuals and families facing poverty and homelessness.  
*Contact:* Ann Failinger, (440) 463-6944, annfailinger@gmail.com

## Fellowship Groups

St. Paul's offers many opportunities to deepen our relationships with one another through parish-wide fellowship events and activities, as well as smaller group fellowship. These ministries enable us to connect and build community at St. Paul's.

**Eliza Backus Guild** – A women's group that meets monthly for a program, service project, and fellowship.  
*Contact:* Poleda Moodie, (216) 440-0536, poledamoodie2002@yahoo.com

**Men's Council** – Open to all men, this group combines fellowship and active service.  
*Contact:* Mike Kechisen, (216) 496-7146, kechisen@gmail.com

**Parish Fellowship Committee** – Plans parish events and community-building activities.  
*Contact:* Char Glatley, (216) 288-6388, cglatley@yahoo.com

**The Village** – A fellowship-based group for families with infants and younger children.

Contact: Susie Maurer, susan.quilligan@gmail.com; Julie Kechisen, kechiberger@gmail.com

**Women's Council** – Fellowship and service for women.

Contact: Susan Quill, (216) 321-4311, planetquill@roadrunner.com

**Young Adult Group** – Fellowship and service for adults in their 20s and 30s.

Contact: Allison Paetz, allison.paetz@gmail.com; Megan Findling, megan.findling@gmail.com; Pegah Zardoost, pegah.zardoost@gmail.com

## Parish Fellowship Events

St. Paul's parish events help us know one another and build relationships. Some of our regular events include:

**Parish Breakfast** – A hearty breakfast at minimal prices, served by parish groups and volunteers on Sunday mornings from 8:00-9:00 a.m. in the Dining Room.

**Newcomer Dinners and Coffees** – A variety of events held during the year to welcome newcomers and introduce them to the clergy and other members of the congregation.

**Senior Saints Luncheon** – A luncheon celebrating our senior members annually, usually in the spring.

**Ice Cream Social** – Sponsored by the Women's Council in mid-July.

**Fall Picnic** – Sponsored by the Parish Fellowship Committee in September.

**Commitment Sunday** – Celebrates the life of the parish enabled through our collective stewardship in the late fall.

**All Things Advent** – intergenerational fellowship, food and Advent traditions on the first Sunday in Advent.

## Leadership Groups

**Adult Formation Committee** – Plans Adult Forum and other formation programming.

Contact: Tom Brown, (917) 650-9716, madeintoledo@gmail.com

**Altar Guild** – A volunteer group that cares for the altar, vestments, vessels, and altar linens, and prepares the sanctuary for services.

Contact: Cathleen Lewandowski, (518) 817-8064, cathleen.lewandowski@gmail.com



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**Communications/Engagement Committee** – A new committee has been recently formed to focus on parish communications, both internally and externally, as well as parishioner engagement in the life of the congregation.

*Contact:* Nathaniel Powell, npowell@stpauls-church.org; Jessie Dodson, jdodson@stpauls-church.org

**Finance Committee** – Provides financial oversight, especially during the parish budget process, to help ensure continued fiscal responsibility.

*Contact:* Ed Hemmelgarn, (216) 991-2051, edward@shakerinvest.com

**House Committee** – Works with the Director of Operations to oversee maintenance of the church buildings and grounds.

*Contact:* Jim Ptacek, (216) 544-3647, jp.ptacek@gmail.com

**Investment Committee** – Oversees the management of the St. Paul's endowment and other invested funds.

*Contact:* Charlie Cooley, (216) 371-1955, charlespcoley@gmail.com

**Layweeders** – Volunteers plan and care for St. Paul's extensive gardens.

*Contact:* Arlene Mann, (216) 371-0757, aemann@roadrunner.com

**Regathering Task Force** – The task force was formed in August, 2020 to establish guidelines for and overseeing the safe resumption of in-person worship and use of building space during the pandemic.

*Contact:* Sam Hartwell, (216) 316-4438, sam.hartwell.personal@gmail.com

**Stewardship Committee** – Responsible for planning and leading the annual giving campaign.

*Contact:* Chris Chance, (440) 724-7119, cschance25@gmail.com

**Vestry** – The governing body of the parish, made up of members representing the congregation, whose responsibilities include managing resources and finances, ensuring effective organization and planning, corporate property, and selection of the rector.

*Contact:* Sam Hartwell, (216) 316-4438,

sam.hartwell.personal@gmail.com

## ACT II Shop

St. Paul's resale shop sells donations of clean, quality merchandise – men's and women's clothing and small housewares – on Thursdays and Fridays from 10:00 a.m. to 3:00 p.m. and Saturdays from 10:00 a.m. to 1:00 p.m. Proceeds fund outreach ministries of St. Paul's as well as facility renovations and improvements, music programs and more. Follow the Shop on Facebook: [www.facebook.com/ACTIIShop](http://www.facebook.com/ACTIIShop).

For information about volunteering or donations, contact: Kirsten Radivoyevitch, (216) 272-2372, [radivok@gmail.com](mailto:radivok@gmail.com). Act II Shop direct dial: (216) 932-4221.

## St. Paul's Communications

**Parish Notes** – Our monthly newsletter is mailed to all households unless as well as accessible digitally on our website and in the weekly e-news.

If you prefer not to receive the newsletter by mail, please notify the parish office.

**Sunday Notes** – This newsletter accompanies the Sunday service bulletins and includes important notices, upcoming events, and the parish prayer list.

**This Week@St. Paul's** – Every Thursday evening, we send a news digest to all for whom we have an email address. The email includes reminders for the upcoming Sunday, any breaking news, and a look ahead to the coming week. If you are not receiving these emails, we may not have an accurate email address for you. Please contact the parish office or subscribe directly from our website's homepage.

**Parish Announcements** – All who subscribe to this email list will receive funeral notices and important announcements. During the COVID-19 pandemic, this email list has received links to our pre-recorded worship services and the digital version of Sunday Notes. Anyone may subscribe directly from our website's homepage.

## St. Paul's Online

**Website** – Visit our website at [www.stpauls-church.org](http://www.stpauls-church.org) regularly to find event information, listen to or read sermons, read Parish Notes, and more.

**Facebook, Twitter, Instagram, YouTube** – @stpaulscler

**Flickr** – [www.flickr.com/stpaulsclevelandheights](http://www.flickr.com/stpaulsclevelandheights)

## Realm

*Realm* is an interactive online access tool that integrates with our church records (or database). *Realm* enables members to easily connect with church staff and fellow parishioners, especially those in your ministry groups. You can access the most current church directory, review and update your personal information and interests, register or pay for events, and sign up for volunteer opportunities. Additionally, members can make gifts online, check pledge balances and giving history, and print tax statements.

Contact: Susan Peterson, [speterson@stpauls-church.org](mailto:speterson@stpauls-church.org); Pam O'Halloran, [pohalloran@stpauls-church.org](mailto:pohalloran@stpauls-church.org), (216) 932-5815

## **How do I get connected?**

From the church website homepage, [www.stpauls-church.org](http://www.stpauls-church.org), click on SIGN IN in the upper right corner. Enter your email address that the church uses to send you notifications. (If you don't receive emails from St. Paul's, we may not have your email address in our records.) You will be asked to create a password. Please see requirements below. Don't hesitate to contact Susan or Pam if you have questions. We can send you a link to reset your password.

## **It keeps rejecting my password. What's up?**

Your new password must have:

- a minimum of eight characters
- at least one upper and one lower case letter
- at least one number and one symbol
- may not have any repeating characters
- may not contain any part of your email

## **How do I edit my personal information?**

At the upper right of the Realm home screen you will see your name. Click on the arrow to the right, then on My Profile (here you can add a photo of yourself), and then Edit Profile under your name. Review your contact information, ensuring we have your correct address and mobile number. If you make any changes, make sure to click Save. Click Edit Profile again and then Personal Information. Please fill in any missing information like birthdays or anniversaries. Then indicate your skills, talents, and ministry interests. Again, make sure to hit Save after all changes. You can then go back to the drop-down menu in the upper right and edit privacy and notification settings.

## **Once I am in, how do I search for other people?**

Go to the search bar in the upper right and type the name of the person you are looking for. You only need to type the first couple of letters to see the selections. You can also access the full directory at the bottom of the menu on the left.

## **How do I log back in to Realm?**

You can easily return to *Realm* by going to [OnRealm.org](http://OnRealm.org) or by going to the church website and clicking on SIGN IN in the upper right corner.

## **Is there a Realm phone app?**

It's called *Realm Connect - For Our Church*. The icon has a light blue background with a white star. Use the search function in your app store to find it. Sign in with your email and password.



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## Rotary Clubs of Shaker Hts, Cleveland Hts, and University Hts

Join us virtually via Zoom, 1st and 3rd Wednesdays  
temporarily in place of usual 12 Noon lunch at the  
Cleveland Skating Club. All guests are welcome.

**Call rotarian Frank Moore 216-780-4193**