

ST. FRANCIS OF ASSISI CHURCH

1960 Bardstown Road, Louisville, KY 40205
Website: www.ccsfachurch.org
502-456-6394

PASTOR'S MESSAGE

Dear Parishioners.

Good communication is important in any parish community. Here at St. Francis of Assisi we try to use all of the tools that we can to communicate effectively, and we continue to learn new ways to communicate even better.

Part of this communication is not just getting information out, but connecting people with one another. We hope that this directory can help in building connections among the people of our parish. It is a collection of basic information about our activities as well as contact information for everybody.

Along with bulletins, Twitter, regular email blasts, websites, Facebook and other tools of our day, we hope it can bring us closer together in the Lord whom we serve.

In peace,

Fr. Jeff Gatlin Pastor

Saint Francis of Assisi Parish

Christ's presence in the Highlands for over 130 years

Mission Statement

Called to be a real presence of Jesus in the Highlands, The Catholic Community of Saint Francis of Assisi joyfully welcomes all, serves those in need, and passes on the gifts we have been given.

As Catholics, we believe that we receive the real presence of Christ in the Eucharist. In turn our mission calls us to become that presence of Christ for our neighbors, reaching outside our walls in love and service. And to do all things, as our patron Francis did, with joy.

This directory is for parish purposes ONLY.
The Catholic Community of Saint Francis of Assisi does not endorse the use of the names or addresses of parishioners listed within this directory for solicitation use.

MASS SCHEDULE

Weekdays

Monday - 8:30AM Tuesday - 8:30AM Wednesday - 8:30AM Friday - 8:30AM NO MASS ON THURSDAYS

Weekends

Saturday - 4:30PM Sunday - 10:00AM

1960 Bardstown Road Louisville, KY 40205 502.456.6394 - Rectory 502.459.3088 - School www.ccsfachurch.org - Church Website www.sfalouisville.org - School Website

OUR HISTORY

In 1885 Louisville Bishop William McCloskey appointed Rev. Bernard Westermann to establish a new parish in the fast growing Highlands area just outside the city along the Bardstown Pike. There is no record of why a parish serving German farmers and staffed by diocesan priests was named for Francis of Assisi. Nevertheless, by March of 1886 construction was started on a new frame church at the corner of Bardstown Pike and Bishop's Lane (which has since been re-named Rutherford Avenue).

Only four months later, on July 4th, the new church was dedicated. There were about forty-five families in the parish at the time. Next to the church were a wooden rectory and a frame, two-room schoolhouse staffed by the Sisters of Mercy.

By the early 1900's many of the farms in the area were being sub-divided and the Highlands were becoming a suburb. Bishop McCloskey established St. James church nearby in 1906 to serve the growing English-speaking population. However things were changing fast at St. Francis, and English soon replaced German in sermons and in the classroom.

In 1921 Rev. Theodore Reverman was appointed pastor, and soon began planning a new church and school to serve the fast-growing population. The new school building, housing a temporary church, was dedicated on July 4, 1925, the fortieth anniversary of the dedication of the original church. Two days before the dedication, it was announced that Father Reverman had been appointed bishop of Superior, Wisconsin. It is Bishop Reverman's ornate chalice that our parish continues to use for special feast days.

By 1936, when St. Francis celebrated its fiftieth anniversary, it had grown into a community of 650 families, with 533 students in the school. Plans were made in 1941 for a new church building that would face Rutherford Avenue, but when the United States entered World War II later that year, those plans were put on hold.

It would not be until July 4th, 1950, the sixty-fourth anniversary of the dedication of the first church that the cornerstone would be laid for the current church under Monsignor Edward Link. Meanwhile, the original plans were abandoned for the English Gothic style church that stands today.

Throughout the 1960's and 70's St. Francis changed most through the implementation of the reforms of the Second Vatican Council. A long tradition of excellence in liturgy led eventually to a new altar, blessed sacrament chapel and organ for the celebration of the centennial of the parish in 1986. More fundamental changes though, came in the expansion in the ministry of the people. New structures like the parish council and finance council were implemented early on. St. Francis became involved in ecumenical outreach through organizations like the Highland Community Ministries. And the parish staff expanded to include deacons and lay professionals.

Now in the 21st century and over 130 years later, the parish of German farmers has become a thriving, diverse urban community that actively seeks to minister to the needs of its people, its neighborhood and the world.

SACRAMENTS

Baptism Preparation

This is a required sacramental program that provides parents or guardians with an understanding of the sacrament of Baptism and assists them in assuming the responsibilities of Christian parenting. Baptisms are regularly scheduled the last weekend of each month (with exception of December and during Lent). Preparation sessions are required for parents and godparents. Please, call the rectory (456.6394) for more information or to sign up for the next scheduled sessions.

Holy Communion to the Homebound

Please, call the rectory (456.6394) to request that communion be brought to the homebound on Sundays.

Anointing of the Sick/Hospital and Nursing Home Visitation

Hospitals and nursing homes are no longer allowed to communicate information to churches regarding patients. Please call the rectory (456.6394) to let us know when you or a family member is admitted to a hospital, nursing home or becomes homebound and would like to be visited.

Marriage

Anyone who wishes to be married at Saint Francis of Assisi must be a registered parishioner for at least one year prior to the request for marriage. In addition, the Archdiocese of Louisville requires a planning period of at least six months prior to any wedding. Please, call the rectory (456.6394) for more information.

Reconciliation

This sacrament is celebrated each Saturday at 2:30PM. Please call the rectory (456.6394) if you wish to schedule another time.

Rite of Christian Initiation of Adults (RCIA)

This sacrament is for initiating new members into the Catholic Christian community. Rite is held annually beginning in the fall. Liturgical rites mark each transition period and culminate with the catechumens/candidates celebrating the Sacraments of Initiation over the Easter weekend. Please, call the rectory (456.6394) for more information.

Religious Education Program

Children who attend public or private schools in grades one through eight should call the Rectory (456.6394) to register for our CCD classes.

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Highlands Tax & Accounting

Belinda Pinotti

Senior Tax Advisor/Accountant

1705 Bardstown Road Louisville, KY 40205

belinda@highlandstax.com



For every "oh no," there's an "oh yeah."

Barbi Haddow Agent

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Parish Staff 2017 - 2018

Phone: 456.6394 - Fax: 456.9462

Rev. Jeff Gatlin ext. 129jgatlin@ccsfa.org
In Residence Rev. Joseph T. Merkt (Retired) ext. 132
Parish AdministratorScott U'Sellisext. 124susellis@ccsfa.org
Principal Steve Frommeyer
Office Manager Suzann McGarvey ext. 120smcgarvey@ccsfa.org
Staff Accountant Stacy Nicolas
Deacon Darryl Diemer
Deacon Mike Sowers
Maintenance Supervisor Kevin U'Sellis
School Maintenance Ram Khadka456.6394
Director of Worship Laura Lea Duckworth ext. 139lduckworth@ccsfa.org
Director of Religious Formation JoAnn Jones

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SFA Organizations

At St. Francis of Assisi there are three primary groups that serve in an advisory capacity to assist the Pastor with leadership and planning. These three are the Parish Pastoral Council, the Finance Council and the School Board.

- The Parish Pastoral Council assists and advises the Pastor in setting direction and establishing policies that facilitate the growth of the parish.
- Other parish ministries fall under one of the following coordinating committees.
- Service
- Worship
- Formation
- The Finance Council is required by Canon law and advises the Pastor on all matters regarding the temporal assets of the parish.
- The School Board advises the Pastor and school Principal on matters concerning school policies.

Parish Pastoral Council 2017-2018

This group consists of 12 members, each serving a three year term. They are chosen in May and begin serving in August. The Pastor, Parish Administrator, and Principal also sit on this council.

Father Jeff Gatlin	Pastor	456.6394
jgatlin@ccsfa.org		
Steve Frommeyer	Principal	459.3088
sfrommeyer@ccsfa.org		
Scott U'Sellis	Staff Liaison	456.6394
susellis@ccsfa.org		

Chairperson

Chris Keilpcsfa@ccsfa.org

Beth Quinn John Wieland
Greg Shade Chris Keil
Tom Gardner Lauren Roebuck
Michael Schindler Wade Yeoman
Andrew Koon Melanie Natalie

Brandy Sandefer Scott U'Sellis ~Staff Liaison

The parish pastoral council is a consultative body to the pastor/pastoral administrator. The council structure facilitates cooperation between the pastor/pastoral administrator, the staff, and parishioners to define and carry out the parish's mission which is connected to the mission of the universal Church and to that of Jesus. The Parish Pastoral Council serves as the coordinating and unifying structure within the parish. Many of the tasks are performed and augmented by the following committees all of which report up through the Parish Pastoral Council.

SERVICE COMMITTEE

The Service committee coordinates the Outreach & Social Concerns along with the Parish & Community Life programs of the parish. The ministries in this special area deal with issues, concerns and opportunities and serve as a liaison between parish organizations and the needs of the community.



Chairperson

Jeana Koerber 609.7000 servicesfa@ccsfa.org

Environmental Committee

Mil Thompson jthompson@bellarmine.edu

Saint John's Center

Carol Mattingly 458.6440 carolmat@twc.com

Hospitality/Newcomers

Open

Visitation

Deacon Mike Sowers 456.6394 msowers@ccsfa.org

Eucharist to the Homebound

Deacon Mike Sowers 456.6394 msowers@ccsfa.org

Praver Tree

Marlene Crimmins 451,3393

Healing Blankets

Mike & Toni Sowers 452.2885 sowersm@bellsouth.net Pam Raidt 452.6578 Peraidt1@aol.com

Staff Liaison

Deacon Darryl Diemer 454.4620 ddiemer@prodigy.net

Whitley City

Marlene Crimmins 451.3393

Respect Life Open

Mary and Martha (Grief Ministry) Open

Staff Liaison

Suzann McGarvey 456.6394 smcgarvey@ccsfa.org

St. Vincent de Paul Soup Kitchen

Denise Bartholomew 452.6428

Parish Nurses

Judy Kaleher 456.5889 jkaleher@twc.com

CLOUT

Chris Kolb 690.6324 christopherkolb@gmail.com

Highland Community Ministries (HCM)

Open

502.451.3626

Faith Club

Theresa Hughes 541.6788 thrshugh@bellsouth.net

Yarn Matters

Beth Doyle 451.2842 bethdoyle@bellsouth.net

WORSHIP COMMITTEE

This coordinating committee deals with all aspects of worship for our community. The goal of the Worship Committee is to foster meaningful liturgies that will encourage full, conscious and active participation from all those in attendance.



Chairperson

Mary Anne Jolly 379.7334 worshipsfa@ccsfa.org

School Liaison

Chantel Jaso cjaso@ccsfa.org

Altar Servers (Training)

Theresa Hughes thrshugh@bellsouth.net

Ushers and Greeters

Lou Lindsey 458.9270 lindsey.louis@yahoo.com

Eucharistic Ministers

Jamie Jenkins 241.3968 jenki4563@gmail.com

Lectors

John Wieland 454.4022 Wielandfam4@att.net

Staff Liaison

Laura Lea Duckworth 456.6394 llduckworth@ccsfa.org

Church Cleaners

Open

Music

Laura Lea Duckworth 456.6394 llduckworth@ccsfa.org

Sacristans

Mary Anne Jolly 379.7334

Arts and Environment

Jennifer Frommeyer 459.8660 sandjfro@aol.com

Church Vestments and Linens

Suzanne Klemenz 458.5456

FORMATION COMMITTEE

This committee is multifaceted and promotes education and spiritual growth in our parish community. Our mission is to teach Catholic beliefs, traditions and values as well as to provide ministerial support, formation and training in the context of deepening spirituality and lifelong faith formation.

Chairperson

Lisa Wieland 454.4022 formationsfa@ccsfa.org

RCIA

Brian Bradshaw 551.3152 Brianbradshaw1@hotmail.com

Children's Faith Formation

Jo Ann Jones 456.6394 jjones@ccsfa.org

Staff Liaison

Jo Ann Jones 456.6394 jjones@ccsfa.org

Confirmation Preparation

Fred Whitaker 459.3088 fwhitaker@ccsfa.org Jo Ann Jones 456.6394 jjones@ccsfa.org

Baptism Registration

Suzann McGarvey 456.6394 smcgarvey@ccsfa.org

Marriage Preparation

jjones@ccsfa.org Jo Ann Jones 456.6394

Scouts (Girl) & Brownies

Lauren Roebuck 777.6380 lroebuck@greaterlouisville.com

PVO

Co-Chair Kathryn Nassr kathrynnassr@gmail.com

Youth Group

Alyssa Frommeyer alyssa.frommeyer935@topper.wku.edu

First Reconciliation & First Eucharist Preparation

Nancy Schroeder 459.3088 nschroeder@ccsfa.org

Scouts (Boy)

Steve Osborne 899.7020 Sosborne0220@gmail.com

Co-Chair Heather Dunn heather.wolf@gmail.com

Young Adults

Open

FINANCE COUNCIL

The Finance Council's role is to advise the pastor, administrator, Parish Council and School Board in matters of finance, long-term strategic planning and decisions involving parish and school assets. Regular functions of the Council include, but are not limited to, assisting in the preparation of the annual budget, reviewing monthly financial reports compared to budget, reviewing extraordinary expenses, ensure adherence to Archdiocesan financial policies, review reports submitted to the Chancery, ensure internal control audit is conducted, and communicating financial information to parish members on a periodic basis. The Administrative component of the council works to insure that the financial and physical property of the parish is prudently managed. Also, the council focuses its attention on parish policies, audit, building and grounds, capital improvements and stewardship.

Chairperson

Jamie Jenkins 502.741.0165 financesfa@ccsfa.org

Members at Large

Judy Reverman Bob Coleman John Bilby

Staff Liaison

Scott U'Sellis 456.6394 susellis@ccsfa.org

<u>Building & Grounds</u> Kevin U'Sellis Kelly Meyer Chad Elder Howard Natalie



SAINT FRANCIS OF ASSISI SCHOOL A SMALL SCHOOL WITH A BIG HEART OUR MISSION

- **C)** Collaboratively work together for our
- **C)** *Children*, we help them grow to their full potential in
- S) Service
- F) Faith, and
- A) Academics in a S) Safe F) Friendly A) Atmosphere

"The greater danger for most of us is not that our aim is too high and we miss it, but that it is too low and we reach it."

- Michelangelo -

OUR VISION

To be a "model" for the Archdiocese and our community on how to create, sustain and even call back home a church full of highly educated Catholics that love and serve the Lord and his people.

"Never doubt that a small group of thoughtful, committed people can change the world. Indeed, it is the only thing that ever has."

- Margaret Mead -

INSTRUCTIONAL PLEDGE

St. Francis of Assisi Catholic School provides caring Christian formation and promotes individual academic expectations to ensure the success of ALL our students. We, too, are committed to the nine relational values expected of our students. By abiding by the values of equality, fidelity, honesty, justice and fairness, promise-keeping, respect, responsibility, self-control, and trust, we are committed to creating an environment where the school grows into peace building disciples.

SCHOOL BOARD

This group consists of volunteers each serving a three year term. Terms begin annually in July.

Chairperson

Mariam Ballantine mzballantine@gmail.com Cell 889.6402

Vice Chairperson

Jim Beatty james.beatty@att.net 502.456.2402

Spiritual Leader

Father Jeff Gatlin, Pastor 1960 Bardstown Road 40205 lmeiman@ccsfa.org Rectory 456.6394

PVO (Parent Volunteer Organization)

Kathryn Nassr 2242 Village Drive 40205 kathrynnassr@gmail.com 502.797.4578

Parent Volunteer Organization (PVO) is a group of parents, grandparents, and parishioners who work together on projects that improve the students' experience in many ways. The PVO hosts an annual fundraising event that helps keep tuition affordable and also contributes to technology expenses and school improvements. Working with this group is a great way to build relationships with other adults and to fully appreciate the uniqueness of our school.

BOOSTER CLUB

The Booster Club offers athletics to all interested students at no cost to parents. We promote and teach sportsmanship and fair play and are members of the CSAA (Catholic School Athletic Association).

President

Kevin Nunn 502.301.9759 kevinn@buildwithcambridge.com

SCHOOL STAFF 2017 - 2018

Phone: 459.3088 / Fax: 456.9462

Office
Mr. Steve FrommeyerPrincipal, Ext. 138
Mrs. Sue Dunaway Office Manager, Ext. 143
Instructors
Mrs. Dawn Blair
Mrs. Barbara PetersonPre K
Mrs. Marilyn ShanksKindergarten
Mrs. Donna Kamer
Mrs. Nancy SchroederGrade 2
Mrs. Chantel JasoGrade 3
Mrs. Catie JonesGrade 4 HR, 4/5 Math and Science
Ms. Mary Jo Keifer
Ms. Theresa SteinbockGrade 6 (Math/Religion, K-8 Resource)
Mrs. Melinda Erickson Barton Program
Mrs. Mary Lou WhitfieldGrade 8 HR, Math (6, 7 and 8)
Mrs. Sarah Reinhart
Mrs. Meredith Lane
Mr. Fred Whittaker Grade 8 HR, 6/7/8 Science, 7 World History,
8 Religion, After School Care/Summer Care Coordinator
Ms. Nicolasa MenchuSpanish Grades K-8
Ms. Gina Eberenz K-8 Music/Drama, 6 World Geography
Ms. Nancy Plymale
Mrs. Julie Cook Learning Consultant
Mrs. Sara Elmore Librarian/Media Consultant
Ms. Laura Dant
Mr. Tighe Brown Physical Education Pre K-8
Instructional Assistants
Mrs. Jill McLaughlinKindergarten
Mrs. Christina CrushGrade K, 3
Mrs. Donna HallGrade 1
Ms. Kathy HenryGrade 2
Mrs. Beth Pendleton
Ms. Tracey Meador
*Teachers cannot take calls during the day other than for emergencies. If you
need to speak to a teacher, please call 459.3088 and speak with Sue Dunaway
and she will pass along your message. All staff members have email accounts as
well. Each email address is composed of first initial and last name @ccsfa.org.
(Example - email address for Steve Frommeyer is sfrommeyer@ccsfa.org)

STEWARDSHIP AT ST. FRANCIS OF ASSISI It's how we give, it's how we live!

Dear Parishioners,

We are all called to be good stewards; however, we must first hear the call. We are called to many things by Jesus, but we can simplify these into three major areas. He calls us to share our *time* in some form, to share our *talents* with others, and to share our *treasure* for the building of His Kingdom.

When we talk about the stewardship of treasure, we are simply asking that you consider putting God first in your planning and your budget. The Lord asks us for the "first fruits" of all that we have been blessed with; He is simply asking us to give back to God with thoughtfulness and gratitude; prayerfully planning your gifts to Him. The ministry and mission of God's Church are supported by your gifts of time, talent and treasure.

The late Archbishop Thomas J. Murphy was the chairman of the U.S. Catholic Bishops' Committee on Stewardship and was the leading author of the Bishops' pastoral, "Stewardship: A Disciple's Response." He was a champion of the stewardship message and he said this:

"Stewardship is a lifestyle that reflects who we are and what we believe, and this involves daily living - not diocesan or parish programs. A commitment to stewardship should influence our most basic choices: how we spend our free time; how we develop and use the skills and abilities God has given us; and how we earn, save, spend and share our money. This is "time, talent and treasure" to be sure, but it is expressed in terms of daily living, not just as a formula for volunteerism or church support."

Our small step is one of faith that we can never "out give God." Stewardship is not something we "do" but rather, it is the way we live each day as a follower of Jesus Christ: *It's how we give, it's how we live!* God himself bestows these gifts of time, talent and treasure upon us. How we utilize these gifts tells us what kinds of stewards we are becoming. In basic terms, a steward is someone who is in charge of something that belongs to someone else. Over the past several years here at St. Francis of Assisi we have learned to become better stewards of the gift of time through prayer, the gift of our talents through ministry, and the gift of treasure through finance. Thus by returning a portion of these, we are embracing stewardship as a way of life.

"Stewardship" is not just a catch phrase. Although the term has come into more widespread use since the Second Vatican Council and the 1992 Bishops' Pastoral Letter entitled *Stewardship: A Disciple's Response*, it is not a new concept in the church. This doctrine of shared responsibility and accountability has firm roots in the Old and New Testaments. Our parish will be exploring these roots and the other aspects of this call from Jesus as we continue to invite every parishioner to examine his or her stewardship of prayer, ministry and finance.

I ask that you pray and review the Stewardship opportunities that follow. After all prayer should be the basis of all other facets of stewardship and the firm foundation which makes all things possible in our parish. Please watch the weekly bulletin, the parish and school websites, your email inbox and your mailbox in the coming weeks to learn how you and your family can respond to God's call to stewardship and thus open your heart to Christ.

STEWARDSHIP

The following is a list of volunteer opportunities by committee/council.

Finance Council

Jamie Jenkins 502.741.0165 financesfa@ccsfa.org

Scott U'Sellis 456.6394 susellis@ccsfa.org

<u>Budget</u> - Works with the pastor, principal, and parish manager to formulate the annual operating and capital budget

<u>Legacy</u> - Regularly reviews the performance of the legacy fund and makes investment policy recommendations

<u>Building, grounds, capital improvements</u> - Oversees capital projects and the everyday maintenance of the school and church property as well as assesses and prioritizes major repairs for the entire plant

<u>Audit</u> - Reviews parish financial procedures and accounts to ensure legal, archdiocesan policies are followed. Performs internal audit, overseeing property inventory and makes change recommendations

<u>Policies and Procedures</u> - Develops, maintains and coordinates implementation of the framework and guidelines to be followed as we at St. Francis strive to do God's work

Parish Council

The Parish Pastoral Council assists and advises the Pastor in setting direction and establishing policies that facilitate the growth of the parish.

Chris Keil

Service Committee

OPEN

servicesfa@gmail.com

Outreach and Social Concerns

(CLOUT) Citizens of Louisville Organized and United Together - Help with our participation in this city-wide ecumenical organization that seeks to address social needs in the local community

<u>Environmental Committee</u> - Join in seeking a deeper reverence and respect for God's creation and engage in activities aimed at dealing with environmental issues

<u>Whitley City</u> - Help make a difference in people's lives in Eastern Kentucky (<u>HCM</u>) <u>Highland Community Ministries</u> - Enjoy the opportunity for our parish to share our resources in providing gifts for those in our community for those who are unable to do so

Respect for Life - Support pro-life causes from conception to death
Saint John's - Help determine needs, arrange donation receipts and take to
St. John's after Sunday Mass

Parish Community Life

<u>Hospitality/Newcomers</u> - Coordinate refreshments for various parish events and welcome new members to the parish

<u>Visitation</u> - Visit those in hospitals, nursing homes or who are confined to their homes

<u>Eucharist to the Homebound</u> - Take the Eucharist to those in the hospital, nursing homes or in their homes

<u>Mary and Martha (Grief Ministry)</u> - Prepare food for families who have lost a loved one

<u>Prayer Tree</u> - Recognizing the power of prayer and that our service flows out of and into prayer, parishioners are invited to pray for the intentions and needs of others in our faith community, the Parish, the Universal Church and for the world

Parish Nurses - Check blood pressures after select Masses

<u>Faith Club</u> - Coordinates activities for and supports the mentally challenged

Special Events - Fish Frys, Fall Festival, Other Parish Events, New Ideas Welcome

Formation Committee

Lisa Wieland 454.4022 Jo Ann Jones 456.6394 formationsfa@ccsfa.org jjones@ccsfa.org

<u>Children's Faith Formation</u> - Addresses the catechetical needs of our elementary children

<u>RCIA Catechists, Sponsors and Team</u> - Help in initiating new members into the Catholic Christian Community

<u>Baptism Preparation</u> - Share Christian parenting ideas with the parents of children who are to be baptized

<u>Catholics at the Capital</u> - Catholics gather in Frankfort to engage in shaping a society that respects human life

<u>Marriage Preparation</u> - Provides engaged couples with an understanding of the meaning of a marriage

<u>Sacramental Preparation</u> - Prepares children for 1st Reconciliation, 1st Eucharist and Confirmation

<u>Scouts and Brownies</u> - Join the Brownies, Girl Scouts, or Boy Scouts or be an adult leader

<u>Help with School Activities</u> - Assist in the classroom or help in the library <u>Tutoring</u> - Provide assistance to SFA students after school or in summer <u>Speaker in School</u> - Share information about your personal interests/

talents/expertise

<u>School Board</u> - Be a part of our school and its continued success by serving on the board

<u>Youth Group</u> - The group for ages 14-21 focuses on faith formation, service, and fun activities.

Worship Committee

Mary Anne Jolly 379-7334 worshipsfa@ccsfa.org

Laura Lea Duckworth 456.6394 llduckworth@ccsfa.org

- <u>Altar Servers</u> Assist the priest during Mass and other church services, open to grade 5 and higher and to adults
- <u>Lectors</u> Celebrating and refreshing the faith of God's people by reading God's Word
- <u>Extraordinary Ministers of Holy Communion</u> Assist in the distribution of Holy Communion
- <u>Music</u> The Schola of St. Clare (for adults) and St. Francis Treble Choir (for students in the 4th through 8th grades)
- <u>Ushers and Greeters</u> Welcome people into the church, serve as ushers and provide general assistance
- <u>Arts and Environment</u> Assist with the visual and tactile aspects of worship <u>Church Cleaners</u> Commit to helping prepare for Masses by cleaning the church space
- <u>Sacristans</u> Assume responsibility for ensuring that each Liturgy takes place in a space carefully prepared to reflect the importance of the relationship between the worshipping community and the appearance of where they pray
- <u>Church Vestments and Linens</u> Responsible for cleaning vestments for priest and deacon albs and robes for servers and choir; mends and sews altar cloths.

All volunteers that work with/around children must attend the Safe Environment Training Program and submit a Criminal Background Check before they may begin